

**MIDLOTHIAN PUBLIC LIBRARY
BOARD TRUSTEES MEETING
March 19, 2019**

The meeting was called to order by President Becker at 7:00 p.m. Present were Trustee Ceja, Trustee Chiz, Trustee Ferguson, Trustee Woolard, Director Jennifer Cottrill, and Christy Parente, Recorder of Minutes. Trustee Baker and Trustee Murawski were absent.

President Becker appointed Trustee Chiz Secretary Pro Tempore.

INTRODUCTION OF VISITORS

Joanna Whitten, Friends of the Library.

MINUTES

On a motion by Trustee Ceja and seconded by Trustee Ferguson the minutes of the February 19, 2019 meeting were approved by roll call vote. 5 ayes and 0 nays.

REVIEW OF BILLS AND FINANCIAL ACCOUNTING

On a motion by Trustee Chiz and seconded by Trustee Ceja the financial report for February 2019 was reviewed. Total cash balance for the building account was \$607,114.27, for the reserve fund \$333,805.62, for the real estate fund \$745.25 and \$612,090.19 for the money market account. The financial report was unanimously approved by roll call vote. 5 ayes and 0 nays.

A motion to pay all March 2019 bills in the total amount of \$39,962.44 was made by Trustee Ceja and seconded by Trustee Ferguson and unanimously approved by roll call vote. 5 ayes and 0 nays.

COMMUNICATIONS

Ms. Cottrill shared with the board a thank you note from Mrs. Bateman on behalf of her mother, Mary Korienek. A patron volunteered to present a class on Facebook for the Active and Connected series. A patron requested a particular adult presenter. All requests have been referred to the appropriate departments.

LEGISLATION UPDATE

The Illinois General Assembly raised the threshold amount from \$25,000 to \$40,000 for local units of government to go through quality based selection process for architectural, engineering, and land surveying services in cases of emergency, effective January 1, 2019. The White House is proposing to eliminate funding for Institute for Museum and Library Services, Library Services and Technology Act, and Innovative Approaches to Literacy programs in its FY 2020 budget proposal. ALA is urging library advocates to contact their representatives.

BOARD DEVELOPMENT OPPORTUNITIES

LACONI Trustee Banquet is May 10. ATLAS Trustee Day is May 11.

REPORT OF OFFICERS AND COMMITTEES

A. Building – No Report.

- B. Finance & Budget – No Report.
- C. Board Development – No Report.
- D. Long Range Planning – No Report.
- E. Technology – No Report.
- F. Policy – No Report.
- G. Ad Hoc Building Envelope – The thermal imaging of the building will be done on March 27 weather permitting. We should have the full assessment in April.
- H. Friends of the Library – Ms. Whitten reminded everyone that the date for their annual gala April 13. The Friends thanked the library for all the work our marketing intern has been doing to help promote the gala.

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Cottrill reported the Friends have agreed to purchase a refrigerator so the library can become a Greater Chicago Food Depository cold lunch site this summer. The library has had an offer to sponsor the Hispanic Heritage Month Festival in September. The annual staff-board-friends appreciation lunch will be April 9 from 12:30-1:30 pm.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- A. *Serving Our Public*, Chapter 7: Collection Management and Resource Sharing – Reviewed.
- B. Collection Development & Materials Policy – Reviewed. No changes recommended.
- C. Interlibrary Loan Policy – Reviewed. No changes recommended.
- D. Social Media Policy – Ms. Cottrill is recommending revision of the Social Media Policy. On a motion made by Trustee Woolard and seconded by Trustee Ceja the board approved the revision to the Social Media Policy. 5 ayes and 0 nays.

OTHER BUSINESS

None.

PUBLIC COMMENTS/QUESTIONS

President Becker informed the board that patrons that normally vote at the Midlothian Park District will be redirected to St. Stephen while the park district is under construction.

ADJOURNMENT

On a motion made by Trustee Ceja and seconded by Trustee Woolard the meeting was adjourned at 7:20 pm. 5 ayes and 0 nays.

Respectfully submitted,



Mary Chiz
Secretary Pro Tempore
MC/cp