

**BIDDING AND CONTRACT REQUIREMENTS**  
**DOCUMENT 00030 - Advertisement for Bids**  
**BID RELEASE #1**  
**MIDLOTHIAN PUBLIC LIBRARY**  
**Interior Renovations Project**

Sealed bids will be received by the Midlothian Public Library on **November 30, 2011 at 11:00 a.m.** prevailing time for the Interior Renovation Work, Bid Release 1.

**Lump Sum Bid Proposals will be received at the scheduled time of receipt of bids and will be publicly opened at that time for Bid Release #1. The Trade Packages included are:**

|                    |                        |
|--------------------|------------------------|
| Trade Package 6a:  | General Trades Package |
| Trade Package 9a:  | Flooring Package       |
| Trade Package 16a: | Electrical Package     |

**A Pre-Bid Conference will be held on November 16, 2011, at 2:00 p.m.** All trade contractors are highly encouraged to attend. A walk-thru of the site will be conducted immediately following the pre-bid meeting. All questions should be addressed in writing via email or fax to Diane Papenhouse at [dpapenhouse@ihcconstruction.com](mailto:dpapenhouse@ihcconstruction.com) or fax # 847-841-7920.

Bid security, in the form of a bid bond, certified check or cash in an amount equal to 10 percent of the base bid amount, shall be submitted with the bid. Should a bid bond be submitted, the bid bond shall be payable to the Midlothian Public Library.

Bids shall be submitted on or before the specified closing time in an opaque sealed envelope addressed to: Midlothian Public Library, 14701 S. Kenton, Midlothian, IL 60445, Attn: Mary Beth Sharples, Library Director. Envelopes should be clearly marked, "Sealed Bid". The bids will be opened at this location and read aloud. The Midlothian Public Library reserves the right to reject any or all bids or parts thereof, or waive any irregularities or informalities, and to make the award in the best interest of the Library.

All bidders must comply with applicable Illinois Law requiring the payment of prevailing wages by all Contractors working on public works. Bidders must comply with the Illinois Statutory requirements regarding labor, including Equal Employment Opportunity Laws.

The successful bidder will be required to furnish insurance equal to or greater than the specified amounts and conditions. The cost of the insurance will be included in each bidder's proposal.

The successful bidder will be required to furnish a performance bond and payment bond to the owner equal to 100% of the proposal amount. The cost of the performance and payment bond will be included in each bidder's proposal.

**Bidding Documents will be available by emailing Kelli Ohlfest at [kohlfest@ihcconstruction.com](mailto:kohlfest@ihcconstruction.com) or calling (847) 841-7826.**

Bidders who receive plans from services such as Dodge or Reed must contact Kelli Ohlfest at IHC Construction Companies to get proper bid forms and addenda.

Midlothian Public Library Board  
14701 S. Kenton  
Midlothian, IL 60445